

MUCH HADHAM BOWLING CLUB – RULES

1. The name of the Club shall be Much Hadham Bowling Club.
2. The objects of the Club shall be the promotion of Flat Green Bowling amongst the residents of Much Hadham and surrounding areas.
3. The affairs of the Club shall be managed by a Club Committee which shall be elected annually at the Club Annual General Meeting.
4. The Club Annual General Meeting shall be held as soon as practicable after the closure of the Flat Green Outdoor Bowling season. At least 20 members shall be present to constitute an Annual General Meeting. A notice shall be published in the Much Hadham Bowling pavilion giving the date and time of an Annual General Meeting and such notice shall be published at least one calendar month before the date and time stated in such notice.
5. The Club Committee shall consist of the following officers :-
 - President
 - Vice-President
 - Captain
 - Vice-Captain
 - Ladies Captain
 - Ladies Vice-Captain
 - Senior's Captain
 - Secretary
 - Treasurer
 - Fixtures Secretary
 - Competitions Secretary
 - Bar Manager
 - Maintenance Supervisor
6. Any member of the Club Committee may call a Committee Meeting by making a request to the Secretary and provided that every member of the Committee is given at least 7 day notice of such meeting. At least 6 of the Committee members must be present to constitute a Committee Meeting.
7. Any member of the Club desiring to call a General Meeting of the Club shall first obtain the signatures of at least 20 members of the Club. That member shall then hand the list of signatures to the Secretary who shall post the list of signatures and a notice in the Club pavilion giving one month notice of the date and time of such meeting provided that the notice is posted between May 1 and August 31 in any year. If a request is made to call a General Meeting before May 1 and after August 31 in any year then every member of the Club shall be notified in writing of the date and time of such meeting and such notice must be posted not less than 28 days before such meeting takes place. At least 20 members of the Club shall be present to constitute a General Meeting.
8. Records shall be kept and minutes recorded at all Club meetings including the Annual General Meeting and Committee Meetings. Such minutes shall be presented to succeeding meetings and shall be signed by an Official of the Club approved by the meeting.
9. There shall be the following classes of members for the Club. Adult Playing Members, New Bowling Members, Junior Members (anyone under 18 in full time education) and Associate/Social Members. There may be other classes of membership for the Club determined from time to time by the Committee. Only Adult Members who have paid the full Club Playing Subscription shall be entitled to vote at any Club Meeting. Voting shall be by show of hands or as decided by the Chairperson of the Meeting.
10. Any change in Club rules must be submitted in writing to the Secretary at least 14 days before the completion of the Flat Green Bowling season and posted on the pavilion notice board during the next seven days.
11. Any person who wishes to become a Member must submit an application form in such format as the Committee shall decide. Persons of either sex are eligible for full membership of the Club. No person shall be denied membership of the Club on the grounds of race, ethnic origin, creed, colour, age, disability, sex, occupation, sexual orientation, religion, political or other beliefs.
12. The Club Committee shall have the power to expel any member of the Club from Club Membership for a breach of these rules or any misconduct. All members shall be issued with a copy of the Club Rules.
13. The Much Hadham Bowling Club shall be affiliated to the following :-

Much Hadham Sports Association	Hertfordshire Bowls Association
East Herts Bowls Association	East Herts Bowls League
East Herts District Women's Bowls Association	
14. The Treasurer shall produce a Profit and Loss Account of the Club at each Annual General Meeting and such Account shall record details of all income and expenditure. Such accounts are to be verified. The Club's Financial Year will end on September 30.
15. The Annual Subscription of the Club for Club Membership shall be proposed and approved at the Annual General Meeting. The Treasurer may accept payment by instalments but full payment must be made by July 1.
16. Any Club member committing any act of wilful damage to any property belonging to the Club or the Much Hadham Sports Association shall be liable for the cost of the repair or replacement of such property.
17. The Club is a member of Much Hadham Sports Association (MHSA) and has sole use of the land on which the bowling green, clubhouse, bowling equipment and bowling facilities owned by the Club are located. In consideration of such use the Club shall pay annual membership fees to the MHSA in such amounts as are determined by MHSA from time to time.
18. The Club Committee shall make rules for the management of the Club Bar. Any and all profit made from bar sales shall be paid into a separate account and profits, less sufficient funds for re-stocking, be transferred to the Club Account.
19. The Fixtures Secretary shall prepare annually a list of Club Matches for the forthcoming outdoor bowling season and shall submit such list to the Club Committee at any convenient meeting for approval by the Committee.
20. The Competition Secretary shall manage all internal Club Bowling Competitions and shall cause invitation lists and fixture sheets to be posted at appropriate times on the pavilion notice board. The Club Committee shall approve the list of Competitions, and any deletions, additions, or alterations in Club Competitions shall be referred to the Club Committee for prior approval. All Competitions shall be played in accordance with Club Competition rules. The main Committee of the Much Hadham Bowling Club shall cause to be placed on the Competitions Notice Board before April 30, at least one copy of all the rules governing the Club Competitions and afterwards maintain at least one copy there whilst competition is in progress. Competition entries shall be in by April 30. The final drawn list to be exhibited by May 14.

21. Any member of the Club or any group of members representing the Club in any match or competition shall at all times dress in accordance with the instructions of the Club Captain or in their absence the instructions of the Vice- Captains.
22. Any Club member using the Bowling Green shall wear appropriate footwear and suitable casual clothing. Clothing worn for Club matches shall be as instructed on the team sheet.
23. The Green will not be open for play before 12 noon on weekdays except for Club Matches or Competitions arranged by the Club Committee or with the agreement of the Green Keeper. The Green is available for use weekends only from 10 am.
24. The Club Committee may recommend to the Annual General Meeting that any member should be made a **LIFE MEMBER** of the Club. Such recommendation must have a Proposer and Seconder and shall be approved by the majority of members present. A Life Membership shall be granted only in recognition of outstanding service to the Much Hadham Bowling Club.
25. The Club Committee may recommend to the Annual General Meeting that any member or former member should be invited to become an **HONORARY VICE PRESIDENT** of the Club. Such recommendation must have a Proposer and Seconder and shall be approved by the majority of members present.
26. During the season of Flat Green Bowling each and every Wednesday Evening after 5.30 pm shall be the Club Social bowling evening and rinks 4, 5 and 6 will be reserved for social bowling. The Club Committee at their discretion may allow a fixed day County Competition, Club Outside Competition, or a Club Competition match to be played after 5.30 pm on rinks 1, 2 and 3. If rinks 1, 2 and 3 are not being so used they may be used for social bowling.
27. The Club Committee may appoint a Green Sub-Committee and such Sub-Committee shall be responsible for the maintenance and improvement as required of the Club Green and its surrounds. No member of the Green Sub-Committee who is not a member of the Club Committee shall have a vote at any meeting of the Club Committee. Any two members of the Green Sub-Committee or in their absence any two out of the Captains, Vice Captains or the Green Keeper may at any time declare the Club Green unfit for play or may order the use of groundsheets on the Club Green and the placing of the mat in accordance with Bowls England rules.
28. A Rink Booking Record shall be maintained and kept in the Club Pavilion and shall be used by Club members to book rinks in advance of the playing date. No member may alter or erase any entry in such record except their own entry. Any member wishing to have an entry other than their own altered shall apply to the Club Committee in writing requesting such alteration or erasure. The Club Committee shall meet and consider such requests and shall record their decision in the minute book. Afternoon bookings must finish at 6 pm during May, June and July and at 5 pm during August and September.
29. President's Day shall be financed from Club Funds each year with a budget set by the committee.
30. Discipline. For all matters relating to Discipline, the procedures, as set out in Bowls England Regulation 9 (Disciplinary Rules in Relation to Misconduct at Club Level) shall be applied in full.